

M2PI

Manuscript Guide

Manual for
Author

Authors Tutorial

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Main page

메인 구성은 로그인 없이 누구나 접속 가능한 Instructions for Authors, How to submit a manuscript 등으로 구성되어 있으며 투고를 위해서는 로그인 후 이용 가능합니다.

ID가 없으신 분은 상단우측의 “Register” 메뉴 또는 로그인 창 하단의 “Registration” 버튼을 통해 신규 ID를 발급 받을 수 있습니다.

로그인 후에는 사용자 권한에 따라서 이용가능한 메뉴가 자동으로 생성됩니다.
(Author Center, Reviewer Center, Editor Center, Manuscript Editor, English-proofreading, Editor-in-Chief, Publisher로 접속할 수 있습니다.)

Archive | Login | Register | My Manuscripts

Online
Manuscript Submission

LOGIN

ID (E-MAIL)

PASSWORD

LOGIN

☐ Remember my ID on this computer

>> Registration

>> Forgot my password

Volume 25(3); October 2023

> Instructions for Authors

> How to Submit a Manuscript

Login/Registration

Login

논문투고 및 심사 시스템 이용을 위해서는 등록하신 ID(E-mail)와 비밀번호로 로그인 후 이용 가능합니다.

Archive | Login | Register | My Manuscripts

Online Manuscript Submission

LOGIN

ID (E-MAIL)

PASSWORD

☐ Remember my ID on this computer

[» Registration](#) [» Forgot my password](#)

[» Instructions for Authors](#)
[» How to Submit a Manuscript](#)

Volume 25(3); October 2023

Logout

페이지 중앙 또는 상단 우측에 있는 “Logout”을 선택하여 언제든지 시스템에서 로그아웃 할 수 있습니다.
로그아웃 후에는 “Login” 페이지로 이동합니다.

Archive | Account | Logout | My Manuscripts

Online Manuscript Submission

You are logged in as : submit@m2-pi.com

Author Center

[» Admin](#) [» Edit My Account](#)

[LOGOUT](#)

[» Instructions for Authors](#)
[» How to Submit a Manuscript](#)

Volume 25(3); October 2023

Login/Registration

Forgot Your Password?

계정을 가지고 있지만 비밀번호를 잊어 버린 경우 “Forgot Your Password?” 메뉴를 통해 비밀번호를 찾을 수 있습니다.

이 시스템은 비밀번호를 재설정 할 수 있도록 입력하신 이메일로 안내 메일이 발송 되며, 이메일에서 “Password Change” 링크를 클릭 후 비밀번호를 변경하시기 바랍니다.

Archive | Login | Register | My Manuscripts

Online Manuscript Submission

LOGIN

ID (E-MAIL)

PASSWORD

☐ Remember my ID on this computer

LOGIN

>> Registration

>> Forgot my password

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> Instructions for Authors

> How to Submit a Manuscript

Enter your ID (e-mail address) into the box below. If an account exists with this e-mail address, your password will be e-mailed to you.

ID (e-mail)

Confirm

Hello, this is [redacted]

Your [redacted]'s ID and password are as follows:

ID / Modify : [redacted] [Password Change](#)

Please log in electronic manuscript system again. Please contact copy editor of the Journal if you have any further inquiries. Email of contact person is younsang@m2community.co.kr. Thank you.

Editorial members

[redacted] Editorial Office

Meorija [redacted] Seoul, Korea

TEL: +82-2-[redacted] 140

FAX: +82-[redacted]

E-mail: younsang@m2community.co.kr

Website: [http://\[redacted\]](http://[redacted])

ID (E-mail)

s[redacted]unity.co.kr

Name

[redacted]

Password

[redacted]

Password Retype

[redacted]

Modify

Login/Registration

Registration

논문투고 및 심사 시스템은 로그인 후 이용 가능합니다.
ID가 없으신 분은 "Registration"을 통해 신규 ID를 발급 받을 수 있습니다.

Archive | Login | **Register** | My Manuscripts

Online Manuscript Submission

LOGIN

ID (E-MAIL)

PASSWORD

☐ Remember my ID on this computer

LOGIN

» Registration

» Forgot my password

Volume 25(3); October 2023

> Instructions for Authors

> How to Submit a Manuscript

회원가입을 위해서는 아래와 같이 두 단계로 진행됩니다.

1. 개인정보수집 동의 확인
2. 개인정보 입력 및 가입 완료
3. 가입 완료 자동 메일 발송

1 Registration

* Use of Your Personal Information

The Purpose of The Collection and Use of Personal Information

Personal information submitted to Tuberculosis is used for the purpose of management of the members' activity dates for such reasons of listing attendance at Tuberculosis conferences, e-mailing and sending publications to them through the website. Personal information submitted to Tuberculosis is handled appropriately within the scope of the purpose of use and will not be disclosed to any third party unless specifically required by law.

The Items of Required Personal Information

Members of Tuberculosis are divided into Members:

<Member>
Name, Degree, Affiliation, Country, Telephone, Fax, Cellular Phone, ID (E-mail), Password

Possession and Usage Period

While receiving services provided by Tuberculosis, your personal information will be retained and used. If requested for withdrawal, your personal information will be deleted at the same time of the member's withdrawal.

☐ I agree to the collection and use of personal information.

Confirm

2

Registration

Identification

ORCID ID What is ORCID?

* ID (E-mail) ID Check

* Password Password Retype

* First Name Middle Name Last Name

Contact

* Affiliation

Affiliation (Country)

Degree ☐ None ☐ Prof. ☐ Dr. ☐ Mr. ☐ Ms. ☐ Others

3

You have received this message because you have registered for the Journal of Appropriate Technology e-submission system.

Please see below for the details you will need to access the Journal of Appropriate Technology e-submission system at submit.e-jat.org.

Enter these login details:
Your username is
Your password is

Once you log in, you may change your password and other personal information by selecting the "edit my account".

Sincerely,
Journal of Appropriate Technology Editorial Office
1F, 9-ho, 79, Seon-ro, Seocho-gu, Seoul 06630, Republic of Korea
TEL: +82-2-887-0226
E-mail: editor.ejat@gmail.com
Website: <http://submit.e-jat.org/>

Login/Registration

The Welcome Page

현재 로그인 정보를 나타내주며, “Author Center” 바로가기 메뉴가 있습니다.
(사용자 권한에 따라, 접근할 수 있는 메뉴가 자동으로 표기됩니다.)

“Author Center”를 클릭하여 투고자 페이지로 입장합니다.



Edit My Account

하단 중앙 또는 상단 우측에 있는 “Edit My Account” 메뉴를 통해 개인정보를 수시로 업데이트 할 수 있습니다.



Author Center Main

Author Main

투고한 논문의 진행 현황을 확인할 수 있으며 신규 논문을 투고 할 수 있습니다.
각 메뉴를 클릭하면 상세내용을 확인 할 수 있습니다.

The screenshot shows the 'Author' dashboard. At the top, there's a 'Crossref Similarity Check' section with a warning about plagiarism detection. The main area is divided into two columns. The left column contains a 'New Submissions' section with a prominent orange 'Submit a Manuscript' button (callout 1). Below this are links for 'Incomplete Submissions', 'Submissions Returned to Author', and 'Submissions Under Process' (callout 2). Further down are 'Reviews / Revisions' and 'Completed' sections, each with links for various stages like 'Manuscripts in Review', 'Manuscript in Revision', 'Manuscripts Accepted', 'English Editing', 'Manuscripts in Final revision', 'Manuscript Editing', and 'In Press'. At the bottom of the left column, there are links for 'Accepted (0)', 'Rejected (0)', and 'Submissions with a Decision (0)' (callout 4). The right column has an 'Author Resources' section (callout 3) with a note about email notifications. At the bottom, there's a 'Manuscripts in Progress' table with columns for 'Manuscript Title', 'Date Submitted', 'Status', and 'Edit (revision)'.

1. "Submit a Manuscript" 버튼을 클릭하면 신규 논문을 투고할 수 있습니다.
2. 투고한 논문의 개수 및 전체 현황을 볼 수 있으며, 클릭 시 상세 내용을 확인할 수 있습니다.(각 현황 별 논문 개수 표기)
3. 수신 된 메일을 다시 한번 확인 할 수 있습니다.
4. 진행 중 논문(Manuscripts in Progress) 리스트를 한번에 확인할 수 있습니다.

New Submission

New Submission

신규 논문을 투고하기 위해서는 “Submission Agreement”를 모두 확인해야 투고 하실 수 있습니다.

When authors are submitting manuscript to Korean Medical Education Review(KMER), it is based on the certification as followings:

I. Creative Commons License Agreement :

- ☐ a. Corresponding author obtained an agreement by the co-authors to submit the papers to KMER.
- ☐ b. Co-authors had a meaningful role in the submitted manuscript.
- ☐ c. The submitted manuscript is original and not published in other journals and is not being considered by any other journals. All authors have received the policies on research and publication including ethical conduct of KMER.
- ☐ d. All authors transfer copyright of their papers published to the Publisher.
- ☐ e. All authors understand that KMER is an open access journal according to the Creative Commons license, and therefore, they agree to the open access provisions of the license.
- ☐ f. If a manuscript is accepted for publication, it should not be published in other journals without the permission of KMER's publisher/editor.

II. Author's Checklist

1. General guideline

- ☐ a. Manuscripts were typed in MS Word or HWP in accordance with the submission guidelines.
- ☐ b. Terminology was based on the medical glossary published by the Korean Medical Association and the medical education glossary published by the Korean Society of Medical Education.

2. Title page

- ☐ a. The title page consisted of the title of the manuscript, the names of all authors and their affiliations and Open Researcher and Contributor ID (ORCID), the corresponding author's information, any conflicts of interest, and financial support were described.
- ☐ b. All authors' contributions have been described by means of the CRediT (Contributor Roles Taxonomy).
- ☐ c. IRB number provided if human subjects.

3. Abstract

- ☐ a. The abstract was written in narrative form in one paragraph.
- ☐ b. Word count was between 200 and 250.
- ☐ c. The Keywords were described by the MeSH term.

4. Main body

- ☐ a. The manuscript was prepared according to the submission guidelines in terms of order and content.
- ☐ b. The number of words in the main text depends on the type of manuscript.
 - Research article, Review article : equal to or less than 5,000
 - Short communication, Opinion : equal to or less than 2,000
 - Book review and learning materials : equal to or less than 1,000

5. References

- ☐ a. All references have been checked for accuracy and completeness.
- ☐ b. All references are numbered consecutively in the order in which they appear in the text; all listed references are cited in the text.
- ☐ c. References are in Vancouver style(NLM).

6. Tables and figures

- ☐ a. Each is numbered with an Arabic numeral and cited in numerical order in the text.
- ☐ b. Tables and figures have been inserted independently on separate pages at the end of the manuscript.
- ☐ c. Figures can be submitted separately as high-resolution files (PPT format) for better readability.

Confirm

New Submission

New Submission

신규 논문 투고는 아래와 같이 8단계에 걸쳐 진행이 되며, 각 단계별 입력 양식에 맞게 논문을 입력합니다.

논문 접수 1단계만 저장 후 종료 하더라도, “Author Main” 페이지에서 “Incomplete Submissions”메뉴를 통해 계속 이어서 투고를 진행 할 수 있습니다.

STEP 1. Title and Abstract

Please fill in the manuscript type, title, running title, abstract, keywords and Corresponding Author.

*Required fields

* Type of Manuscript ☐ Research

* Subspecialty

* Title

Title (Korean)

* Running Title

Running Title (Korean)

Acknowledgment

* Keywords

Corresponding Author ☐

* E-mail

* Full Name

* ORCID ID

* Author contributions ☐ Completion ☐ Project ☐ Research

Name (Korean)

* Affiliation

Affiliation (Korean)

* Address

* City

* Country

* Tel

Fax

Cellular Phone

Save

New Submission

New Submission

논문접수 1단계 : Manuscript type, Title, Abstract, Corresponding Author

1. 입력양식에 맞게 논문을 입력합니다.(Type, Title, Running Title, Abstract, Keywords 등)
2. Corresponding Author 정보를 입력합니다.

로그인 한 본인이 Corresponding Author 일 경우에는 “Please check here if corresponding author is the same to registrant.”에 체크하면 자동으로 정보가 표기되고 “Find Author”로 Corresponding Author 정보를 검색하실 수 있습니다.

STEP 1. Title and Abstract

STEP 2. Authors

STEP 3. File upload

STEP 4. PDF conversion

STEP 5. Cover Letter

STEP 6. Suggest Reviewers

STEP 7. Preview

STEP 8. Submit

Step 1. Manuscript Type, Title and Abstract

Please fill in the manuscript type, title, running title, abstract, keywords and Corresponding Author.

*Required fields

Type of Manuscript

☐ Research Paper ☐ Research Letter ☐ News and PR

* Subspecialty

-- None --

* Title

Special Characters

Title (Korean)

* Running Title

0/40 characters

Running Title (Korean)

Acknowledgment

* Keywords

Between four and six keywords should be listed.

2

Corresponding Author

☐ Please check here if corresponding author is the same to registrant.

* E-mail

Find Author

* Full Name

First Name

Middle Name

Last Name

* ORCID ID

What is ORCID?

* Author contributions

☐ Conceptualization ☐ Data curation ☐ Formal analysis ☐ Funding acquisition ☐ Methodology

☐ Project administration ☐ Visualization ☐ Writing - original draft ☐ Writing - review & editing ☐ Investigation

☐ Resources ☐ Software ☐ Supervision ☐ Validation

Name (Korean)

* Affiliation

ex) Department of ooo, ooo University

Affiliation (Korean)

ex) Department of ooo, ooo University

* Address

ex) 1F, 9-ho, 79, Seoun-ro, Seocho-gu, Seoul 06630, Republic of Korea

* City

* Country

None

* Tel

Fax

Cellular Phone

Save

New Submission

New Submission

논문접수 2단계 : Authors and Affiliations

1. Order 정렬 기능을 통해 저자 순서를 배치합니다. Order->1은 First Author입니다.
2. 한 저자의 소속이 2개일 경우 2번을 통해 한번 더 지정할 수 있습니다.
3. 잘못 입력 된 저자의 정보를 수정, 삭제 할 수 있습니다.
4. 저자 추가 시 소속이 이전 입력 한 사람과 동일할 경우 4번에서 소속을 선택하면 됩니다.
입력 한 소속에 오타가 발생하면 3번을 통해 수정하면 자동으로 반영됩니다.
5. 저자명을 입력 양식에 맞게 입력 후 "Add Author"를 클릭하면 저자가 추가 됩니다.
6. 소속이 없을 경우 별도로 소속을 입력합니다.

STEP 1. Title and Abstract

STEP 2. Authors

STEP 3. File upload

STEP 4. PDF conversion

STEP 5. Cover Letter

STEP 6. Suggest Reviewers

STEP 7. Preview

STEP 8. Submit

Step 2. Authors and Affiliations

Please fill in the author names and affiliation. The author list can not be revised after submission.
The result of review shall be informed only to the corresponding author.

Order	Name	Contributions	Affiliation	Other Affiliation	Another Affiliation	Edit	Delete
1	Corresponding Author First Author 13441 y kim ¹	Data curation	M2community Co, Ltd. , seoul, Korea, Republic of				

Add Author

☐ Add the corresponding author * The maximum number of Corresponding author is two.

☐ Add the first author * The maximum number of First author is two.

First Name

Middle Name

Last Name

Name (Korean)

ORCID ID

What is ORCID?

* Author contributions

☐ Conceptualization

☐ Data curation

☐ Formal analysis

☐ Funding acquisition

☐ Methodology

☐ Project administration

☐ Visualization

☐ Writing - original draft

☐ Writing - review & editing

☐ Investigation

☐ Resources

☐ Software

☐ Supervision

☐ Validation

* Affiliation

If there is the Affiliation you belong to, select it. If not, enter your affiliation directly to add new one.

Korean :

* City

* Country

Korea, Republic of

E-mail

Add Author

Affiliation Management

1. M2community Co, Ltd.

*Affiliation

Affiliation (Kor)

*City

*Country

Korea, Republic of

Add Affiliation

New Submission

New Submission

논문접수 3단계 : File upload

1. 논문파일은 Title page, Main body, Conflict of interest form, Table, Figure, Supplement, Pledge of compliance for research ethics, Pre-disclosure form when writing a manuscript with a related person, Table file, Figure file, Supplement file 으로 나누어서 첨부합니다.
: 첨부하는 파일에 대한 포맷은 Item을 선택하면 화면에 나타납니다.
2. 각 Item별로 등록할 파일을 찾은 뒤, "Upload File" 버튼을 클릭해야만 저장 됩니다.
3. 입력한 file은 "Original files" 리스트에서 확인 가능하고 Figure의 경우, file을 첨부 한 후 File Description을 입력하셔야 하며, 순서대로 정렬하실 수 있습니다.
4. 입력한 file은 투고 완료 전까지 "Edit/Delete" 버튼을 통해 수정/삭제 하실 수 있습니다.

Step 3. File upload

Please upload Title page, Main body.

*Title page article title, full names and affiliations of all authors, corresponding author's contact information, running title, acknowledgments
*Main body abstract, key words, main text, references, figure legends
*Conflict of interest form [Download]
*Pledge of compliance for research ethics [Download]
Pre-disclosure form when writing a manuscript with a related person (if applicable) [Download]
Table file tables of data(includes table footnotes)
Figure file includes figures (illustrations, diagrams or photographs)
Supplement file supply all supplementary material in standard file formats

Add a New File

1

Item

Title page (With Author Details) *
Main body (No Author Details) *
Conflict of interest form *
Pledge of compliance for research ethics *
Pre-disclosure form when writing a manuscript with a related person
Table
Figure
Supplementary materials

(File Format : MS word (.doc, .docx, .hwp))

File Name

파일 선택 선택된 파일 없음

File Description

2

Upload File

Original files

3

Order	Item	File Name	Description	Date	Edit	Delete
1	Title page (With Author Details)	A_KMER_20230020_1_00.hwp		24-Oct-2023	EDIT	DEL.
2	Main body (No Author Details)	A_KMER_20230020_2_00.hwp		24-Oct-2023	EDIT	DEL.
3	Table	A_KMER_20230020_3_00_125.hwp		24-Oct-2023	EDIT	DEL.
4	Figure	A_KMER_20230020_4_00_142.jpg	figure 1	20-Nov-2023	EDIT	DEL.
5	Conflict of interest form	A_KMER_20230020_61_00.hwp		24-Oct-2023	EDIT	DEL.
6	Pledge of compliance for research ethics	A_KMER_20230020_62_00.hwp		24-Oct-2023	EDIT	DEL.

4

Prev

Save

Next

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12

New Submission

New Submission

논문접수 4단계 : PDF conversion

1. 3단계에서 입력한 파일은 “Build PDF” 버튼을 클릭하여 PDF 파일로 변환합니다.
2. “Build PDF” 버튼 클릭 시 2번과 같이 자동적으로 “PDF Converting” 진행 됩니다.
3. PDF 변환이 완료되면 3번과 같이 merge 된 pdf 파일이 생성됩니다.
(Main body+ Table + Figure 파일이며, Title page는 제거됩니다.)

STEP 1. Title and Abstract

STEP 2. Authors

STEP 3. File upload

STEP 4. PDF conversion

STEP 5. Cover Letter

STEP 6. Suggest Reviewers

STEP 7. Preview

STEP 8. Submit

Step 4. PDF conversion

Please click the "Build PDF" button. (The process finishes when the PDF Merger file is made.)

Order	File Designation	Original File Name	Description
1	Title page (With Author Details)	A_jat_20210009_1_00.docx (22KBytes)	
2	Main body (No Author Details)	A_jat_20210009_2_00.docx (2058KBytes)	
3	Copyright Transfer Agreement	A_jat_20210009_6_00.docx (22KBytes)	
4			

* You must click "Build PDF" for your submission to proceed to the next step.

PrevBuild PDFNext

PDF Converting

A_jat_20210009_0.pdf

New Submission

New Submission

[논문접수 5단계 : Cover Letter & Additional Info](#)

편집인에게 전하는 글을 입력합니다.
: 위 내용에 대해서는 논문 수정시에도 추가로 작성하실 수 있습니다.

STEP 1. Title and Abstract

STEP 2. Authors

STEP 3. File upload

STEP 4. PDF conversion

STEP 5. Cover Letter

STEP 6. Suggest Reviewers

STEP 7. Preview

STEP 8. Submit

Step 5. Cover Letter & Additional Information

Cover Letter Please, write down the additional notes to Editor-in-Chief.
Additional Information Please respond to the questions/statements below.

Cover Letter

Additional Information

a. Research Grant

☐ Yes ☐ No

b. IRB / IACUC approval

☐ Yes ☐ No

c. Conflict of Interest

☐ Yes ☐ No

No potential conflict of interest relevant to this article was reported.

Prev

Save

Next

New Submission

New Submission

논문접수 6단계 : Suggest Reviewers

특별히 심사를 의뢰 하고 싶은 심사위원이 있을 경우 이름, 이메일, 소속을 입력하시면
심사 의뢰 시 참고 합니다.
없을 경우 “Skip” 버튼을 클릭하면 다음 단계로 이동합니다.

STEP 1. Title and Abstract

STEP 2. Authors

STEP 3. File upload

STEP 4. PDF conversion

STEP 5. Cover Letter

STEP 6. Suggest Reviewers

STEP 7. Preview

STEP 8. Submit

Step 6. Suggest Reviewers

This is particularly important when the manuscript deals with a highly specialized subject.
Use the fields below to give us contact information for each suggested reviewer.
Please note that the journal may not use your suggestions, but your help is appreciated and may speed up the selection of appropriate reviewers.

* Selection of the suggested reviewers is optional. If not, click the "skip" button.

* indicates a required field.

* Surname	* Given names	* E-mail Address	* Affiliation

Prev

Save

Next

Skip

New Submission

New Submission

논문접수 7단계 : Preview

1. 1단계에서 6단계까지 입력한 내용을 제출 전에 다시 한번 체크 한 후 수정사항이 있을 경우 "Modify" 버튼을 통해 해당 단계로 이동하여 논문을 수정합니다.
2. 논문 제출 전에 마지막으로 변환한 "PDF" 파일을 점검해야만 제출 가능합니다.
3. "Submit" 버튼을 클릭하면 제출이 완료됩니다.
(제출이 완료된 후에는 투고 논문에 대해서 심사전에는 수정할 수 없습니다.)

STEP 1. Title and Abstract

STEP 2. Authors

STEP 3. File upload

STEP 4. PDF conversion

STEP 5. Cover Letter

STEP 6. Suggest Reviewers

STEP 7. Preview

STEP 8. Submit

Step 7. Preview

Please confirm preview contents. If you agree to submit the manuscript, please click "submit" button.

1

✓ Modify

Step 1. (Title, Abstract)

Type of Manuscript: Research Paper

Title: title

Running Title:

Abstract:

Keywords: d / d / dd / d / d / d

Acknowledgment: ddd

Corresponding Author:

Name:

Affiliation: M2community Co, Ltd.

Address: Address, seoul, Korea, Republic of
Tel:

Step 2. (Authors) Modify

1

M2community Co, Ltd., seoul, Korea, Republic of

Author contribution

Conceptualization:

Data curation: y kim

Formal analysis:

Funding acquisition:

Methodology:

Project administration:

Visualization:

Writing - original draft:

Writing - review & editing:

Investigation:

Resources:

Software:

Supervision:

Validation:

2

Step 3. (File upload) Modify

A jst-20210009_0.pdf

1 I have reviewed the pdf file of the manuscript

Confirmation of the pdf file is required prior to submission of the manuscript

Step 5. (Cover Letter & Additional Information) ✕ Modify

a. Research Grant

b. IRB approval

c. Conflict of Interest

Step 6. (Suggest Reviewers) Modify

Surname Given names E-mail Address Affiliation

Please click "submit" button

Prev

3 Submit

New Submission

New Submission

[논문접수 8단계 : Submit](#)

논문 투고 8단계는 투고 완료 페이지입니다. 제출이 완료 된 논문은 수정할 수 없습니다. 아래 1번과 같이 투고 완료 메일이 **Corresponding Author**와 제출자에게 발송 되며, 모든 진행, 심사 결과에 대해서도 메일로 통보됩니다.

New submission (Complete submissions)

Thank you for submitting your manuscript.

All manuscripts will first be reviewed to ensure compliance with the manuscript submission guidelines.
You will receive your registration number or return notice via email.

For any questions, please call editorial staff at

E-mail :

Website :

 Confirm

New Submission

Incomplete Submissions

논문 투고 시 일부 내용을 입력/저장하고 로그아웃 하거나 다른 메뉴로 이동 했을 때 작성 중인 논문 목록을 확인 할 수 있으며 삭제 또는 계속 이어서 투고를 완료 할 수 있습니다.

1. Author Main 페이지에서 “Incomplete Submissions” 클릭하면 작성중인 논문 목록 페이지로 이동합니다.
2. Author Main 페이지 하단에서도 작성중인 논문 목록 확인 가능하며 “제목” 또는 “Continue Submission” 버튼 클릭 시 투고 페이지로 이동합니다.
3. 작성중인 논문은 Author Main 페이지 또는 Incomplete Submissions 목록 페이지에서 삭제 가능합니다. 삭제 된 논문은 다시 되돌릴 수 없으니 주의하시기 바랍니다.

The screenshot displays the 'New Submissions' section on the Author Main page. A red dashed box labeled '1' highlights the 'Submit a Manuscript' button. Below it, the 'Incomplete Submissions' link is highlighted. The 'Reviews / Revisions' section lists 'Manuscripts in Review', 'Manuscripts in Revision', and 'Manuscripts Accepted'. The 'Completed' section lists 'English Editing', 'Manuscripts in Final revision', 'Manuscript Editing', and 'In Press'. The 'Accepted (0)', 'Rejected (0)', and 'Submissions with a Decision (0)' links are also visible. The 'Manuscripts in Process' table is shown at the bottom, with a red dashed box labeled '2' highlighting the 'Continue Submission' button. A third red dashed box labeled '3' highlights the 'Edit Manuscript' button. The table header includes 'Manuscript Title', 'Date Submitted', and 'Status'. The first row shows 'title', '24-Sep-2021', and 'Incomplete'.

Manuscript Title	Date Submitted	Status	Edit Manuscript
title	24-Sep-2021	Incomplete	Continue Submission

New Submission

Submissions Returned to Author

투고가 완료된 논문 중에서 편집위원회의 요청에 의해 접수 전, 수정 가능한 상태로 전환된 논문 목록을 확인할 수 있습니다.

1. Author Main 페이지에서 “Submission Returned to Author” 클릭하면 논문 목록을 확인할 수 있는 페이지로 이동합니다.
2. Author Main 페이지 하단에서도 논문 목록 확인 가능하며 “제목” 또는 “Continue Submission” 버튼 클릭 시 투고 페이지로 이동합니다.
투고 완료 전 상태와 동일하므로, 편집위원회에서 요청한 수정사항을 확인 후 논문을 수정하시면 됩니다.

The screenshot displays the Author Main interface. On the left, the 'New Submissions' section contains a 'Submit a Manuscript' button and a list of submission categories. A red dashed box labeled '1' highlights the 'Submissions Returned to Author' link. Below this, the 'Reviews / Revisions' and 'Completed' sections show various manuscript statuses. At the bottom, the 'Manuscripts in Process' section contains a table of returned submissions. A red dashed box labeled '2' highlights the first row of this table, which includes the manuscript title 'sdfsad', the submission date '26-Oct-2015', the status 'Incomplete', and buttons for 'Continue Submission' and 'DEL'.

New Submissions

[Submit a Manuscript](#)

[Incomplete Submissions](#)

[Submissions Returned to Author](#)

[Submissions Under Process](#)

Reviews / Revisions

[Manuscripts in Review](#)

[Manuscript in Revision](#)

[Manuscripts Accepted](#)

Completed

[English Editing](#)

[Manuscripts in Final revision](#)

[Manuscript Editing](#)

[In Press](#)

[Accepted \(0\)](#) [Rejected \(0\)](#) [Submissions with a Decision \(0\)](#)

Manuscripts in Process

Manuscript Title	Date Submitted	Status	Edit (revision)
sdfsad	26-Oct-2015	Incomplete	Continue Submission DEL

New Submission

Submissions Under Process

Author Main 페이지에서 “Submissions Under Processe” 클릭하면 심사 대기중인 논문 목록 페이지로 이동 합니다.

- **Awaiting** : 접수번호(Manuscript ID) 부여 전 상태
- **Submitted** : 접수번호(Manuscript ID) 부여 후 심사위원 배정 전 상태

논문 제목 클릭 시 투고한 논문의 상세 정보를 확인할 수 있습니다.

New Submissions

Submit a Manuscript

0 Incomplete Submissions

0 Submissions Returned to Author

1 Submissions Under Process

Reviews / Revisions

0 Manuscripts in Review

0 Manuscript in Revision

0 Manuscripts Accepted

Completed

0 English Editing

0 Manuscripts in Final Revision

0 Manuscript Editing

0 In Press

Accepted (0) Rejected (0) Submissions with a Decision (0)

Manuscripts in Process

Manuscript Title	Date Submitted	Status	Edit (revision)
test test [VIEW]	21-Aug-2015	Awaiting	

Author Resources

It shows the most recent five e-mails reading your submission. To remove an e-mail from this list, click the delete link

20150008

[redacted] gy] Complete submissions. Tempo...

X

20150007

[redacted] y] Complete submissions. Tempo...

X

Submissions Under Process

Manuscript ID	Manuscript Title	Date Submitted	Date Decided	Status	Edit (revision)
-	test test [VIEW]	21-Aug-2015	-	Awaiting	

New Submission

Submissions Under Process

Awaiting 논문

투고가 완료 되면 심사 진행 상태는 "Awaiting"이 되며 이 경우 "Manuscript ID" 번호 대신 "Temporary number"가 부여됩니다.

해당 제목을 클릭 시 투고한 내용을 확인할 수 있으며 수정은 불가능합니다.

Submissions Under Process

Manuscript ID	Manuscript Title	Date Submitted	Date Decided	Status	Edit (revision)
-	test test [VIEW]	21-Aug-2015	-	Awaiting	

Title

Category of Submission

Manuscript ID

Temporary number

Title

Running title

Corresponding Author

E-mail

Name

Affiliation

Address

City

Tel

Cellular Phone

Author Information

Yong Cho

M2community, Seoul, Republic of Korea

Abstract & Cover Letter

Abstract

Keywords

Acknowledgment

Cover Letter & Additional Information

Manuscript File

Original files

File Name

PDF File Name

File Designation

Review Result

1st

2nd

3rd

4th

5th

Author's Opinion

1st

2nd

3rd

4th

5th

Reviews/Revisions

Manuscripts in Review

심사위원이 배정 된 후 심사 진행중인 논문의 현황을 확인할 수 있습니다.

New Submissions
[Submit a Manuscript](#)
0 [Incomplete Submissions](#)
0 [Submissions Returned to Author](#)
0 [Submissions Under Process](#)

Reviews / Revisions
1 [Manuscripts in Review](#)
0 [Manuscript in Revision](#)
0 [Manuscripts Accepted](#)

Completed
0 [English Editing](#)
0 [Manuscripts in Final revision](#)
0 [Manuscript Editing](#)
0 [In Press](#)

[Accepted \(0\)](#) [Rejected \(0\)](#) [Submissions with a Decision \(0\)](#)

Author Resources
It shows the most recent five e-mails reading your submission. To remove an e-mail from this list, click the delete link

-0003

ty and Co...

X

20160002

ons. Tempo...

X

Manuscripts in Process

	Manuscript Title	Date Submitted	Status	Edit (revision)
2	Potential [VIEW] -ogenic Activities	13-Jan-2016	Under 1st Review	

1. 심사 진행 중인 논문의 리스트로 이동하며 상세보기만 가능합니다.

- Date Decisioned : 해당 회차의 심사 결과가 통보 된 날짜입니다.
- Status : 현재 몇 회차 심사중인지 알 수 있습니다.

2. 제목 클릭 시 상세 보기 화면으로 이동합니다.

Manuscript ID	Manuscript Title	Date Submitted	Date Decisioned	Status	Edit (revision)
2 -16-0003	Material through Evaluating es [VIEW]	13-Jan-2016	-	Under 1st Review	

Reviews/Revisions

Manuscript in Revision

1차, 2차 등 심사결과에 대한 지적사항 및 심사내역을 확인하실 수 있으며, 심사 결과 확인 후 논문에 대해 수정 할 수 있습니다.

New Submissions

[Submit a Manuscript](#)

[Incomplete Submissions](#)

[Submissions Returned to Author](#)

[Submissions Under Process](#)

Reviews / Revisions

[0 Manuscripts in Review](#)

[1 Manuscript in Revision](#)

[0 Manuscripts Accepted](#)

Completed

[0 English Editing](#)

[0 Manuscripts in Final revision](#)

[0 Manuscript Editing](#)

[0 In Press](#)

[Accepted \(0\)](#)

[Rejected \(0\)](#)

[Submissions with a Decision \(0\)](#)

Manuscripts in Process

Manuscript Title	Date Submitted	Status	Edit (revision)
test test [VIEW]	21-Aug-2015	In first revision Minor revision	>> Revision Processing ~ 2015-9-18

Author Resources

It shows the most recent five e-mails reading your submission. To remove an e-mail from this list, click the delete link

20150008

[redacted] Complete submissions. Tempo...

X

20150007

[redacted] Complete submissions. Tempo...

X

Reviews/Revisions

Manuscript in Revision

Manuscript Title

제목 클릭하면 논문 등록 기본정보, Manuscript file(Original files ~ 최종파일), 심사내역, 수정내역 등 전체적인 상세정보를 확인하실 수 있습니다.

Manuscript in Revision						
Manuscript ID	Manuscript Title	Date Submitted	Date Decided	Status	Edit (revision)	
A-15-0003	test test [VIEW]	21-Aug-2015	21-Aug-2015	In first revision Processing ~ 2015-9-18 Minor revision	>> Revision	

Title					
Category of Submission	New				
Manuscript ID	A-15-0003	Type of Manuscript	Original research		
Temporary number	20140002	Date Submitted	06-Oct-2014		
Title	Title Test				
Running title	Running Title Test				
Corresponding Author					
E-mail	[redacted]@m2pi.kr				
Name	Younsang Cho				
Affiliation	M2community				
Address	[redacted] 135-703, Kor				
City	Seoul	Country	Republic of Korea		
Tel	+82-2-[redacted]-390	Fax	+82-2-5-[redacted]		
Cellular Phone	+82-2-[redacted]-44				
Author Information					
[redacted]ho ^{1*}					
¹ M2community, Seoul, Republic of Korea					
Abstract & Cover Letter					
Abstract	Abstract test				
Keywords	Keywords 1&&Keywords 2&&Keywords 3&&Keywords 4&&Keywords 5				
Acknowledgment					
Cover Letter & Additional Information	Cover Letter Test				
	* a. Research Grant No				
	* b. IRB approval No				
* c. Conflict of Interest No					
Manuscript File					
Original files					
File Name	PDF File Name	File Designation			
A-15-0002_1_00.docx		Title Page (With Author Details)			
A-15-0002_2_00.docx		Manuscript file (No Author Details)			
	A-15-0002_0.pdf				
Review Result					
	1st	2nd	3rd	4th	5th
Review Result	Minor revision				
Author's Opinion					
	1st	2nd	3rd	4th	5th
Author's Opinion					

Reviews/Revisions

Manuscript in Revision

Status

현재 심사 진행 상태 및 수정 마감일을 확인할 수 있으며, 버튼 클릭 시 심사결과에 대한 지적사항 및 심사내역을 확인하실 수 있습니다.

수정 마감일이 지난 후에는 수정할 수 없으니 수정기간을 지켜주시기 바랍니다.

Manuscript in Revision					
Manuscript ID	Manuscript Title	Date Submitted	Date Decided	Status	Edit (revision)
-15-0003	test test [VIEW]	21-Aug-2015	21-Aug-2015	In first revision Processing ~ 2015-9-18 Minor revision	» Revision

Review Result

Manuscript ID	-002
Review Count	1st
Send Date	06-Oct-20
Recommendation	Minor revision
Comments to Authors (Editorial Office)	통합심사내용 test

Reviewer's Comments

Reviewer 1

Comments to Authors

> Print

> Close

Reviews/Revisions

Manuscript in Revision

[Edit \(revision\)](#)

논문에 대한 수정은 심사결과 확인 후 “Revision” 버튼을 클릭한 후에 단계별로 작성하시면 됩니다. “Revision” 버튼은 상태값이 저자 수정 시에만 활성화 됩니다.

Manuscript in Revision					
Manuscript ID	Manuscript Title	Date Submitted	Date Decided	Status	Edit (revision)
-15-0003	test test [VIEW]	21-Aug-2015	21-Aug-2015	In first revision Processing ~ 2015-9-18 Minor revision	» Revision

Step 1. Manuscript Type, Title and Abstract

Please fill in the manuscript type, title, running title, abstract, keywords and corresponding author.

* Required fields

STEP 1. Title and Abstract
STEP 2. Authors
STEP 3. File upload
STEP 4. PDF conversion
STEP 5. Cover Letter
STEP 6. Suggest Reviewers
STEP 7. Preview
STEP 8. Submit

* Type of Manuscript: ☒ Research Paper ☐ Research Letter ☐ News and PR

* Subspecialty: Architecture

* Title: title [Special Characters]

Title (Korean): d0231

* Running Title: d021 [4/60 characters]

Running Title (Korean): d012 [Do not use special characters]

* Abstract:
- 1 words (up to 300 Words)
* It should contain the following components in the order listed without changing lines; purpose, methods, results and conclusion.
(Word count of abstract should be equal to or less than 300)
foc230v d0a

Acknowledgment: d01

* Keywords: d d dd d d
* Between four and six keywords should be listed.

Corresponding Author ☐ Please check here if corresponding author is the same to registrant.

* E-mail: y.kim@m2pi.com [Find Author]

* Full Name: First Name y Middle Name Last Name kim

* ORCID ID: 13441 [What is ORCID?]

* Author contributions:
☐ Conceptualization ☒ Data curation ☐ Formal analysis ☐ Funding acquisition ☐ Methodology
☐ Project administration ☐ Visualization ☐ Writing - original draft ☐ Writing - review & editing ☐ Investigation
☐ Resources ☐ Software ☐ Supervision ☐ Validation

Name (Korean):

* Affiliation: M2community Co. Ltd.
ex) Department of ooo, ooo University

Affiliation (Korean): ex) Department of ooo, ooo University

* Address: ex) 35, 9-ho, 75, Seoum-ro, Seochogu, Seoul 06350, Republic of Korea

* City: seoul

* Country: Korea, Republic of

* Tel: 01037022170 Fax:

Cellular Phone: 01037022170

Save Next

Reviews/Revisions

Manuscript in Revision

Edit (revision) – 3단계 File Upload: 심사결과에 따른 논문파일 수정

논문 수정은 “New Submissions”과 동일한 단계로 진행되나, 저자 정보에 대한 수정은 할 수 없습니다. 심사 결과에 따라 수정 된 논문 파일은 3단계 File Upload에서 최초 투고 시와 동일한 방법으로 첨부파일 등록 후 “PDF conversion”을 합니다.

첨부한 파일은 Original file부터 3차 수정 된 파일까지 업로드 된 모든 파일을 확인할 수 있습니다.

STEP 1. Title and Abstract

STEP 2. Authors

STEP 3. File upload

STEP 4. PDF conversion

STEP 5. Cover Letter

STEP 6. Author's comment

STEP 7. Preview

STEP 8. Submit

Step 3. File upload

Please upload Title page, Main body (Clean Copy), List of responses file and Main body (Marked Copy).

- *Title page Article title, full names and affiliations of all authors, corresponding author's contact information, running title, acknowledgments.
- *Main body Abstract, key words, main text, references, figure legends.
- *List of responses file Response to Decision Letter
- *Main body (Marked Copy)

Table file tables of data(includes table footnotes)
Figure file includes figures (illustrations, diagrams or photographs)
Supplement file Supply all supplementary material in standard file formats

View and Response to Decision Letter

	1st	2nd	3rd	4th	5th
Review Result	Accept				

Add a New File

Item

Title page (With Author Details) *

Main body (No Author Details) *

List of responses file *

Main body (Marked Copy) *

Table

Figure

Supplementary materials

(File Format : MS word (.doc, .docx), HWP)

File Name

파일 선택 선택된 파일 없음

Upload File

Original files

Order	Item	File Name	Description	Date	Edit	Delete
1	Title page (With Author Details)	JAT-21-0001_1_00.docx		29-Apr-2021		
2	Main body (No Author Details)	JAT-21-0001_2_00.docx		29-Apr-2021		
3		JAT-21-0001_6_00.docx		29-Apr-2021		

1st revision files

* In the case of Table and Figure, you can copy the file you uploaded previously. Select the "checkbox" tap of the previous file to copy.
* If you have to revise Title or Abstract, you must revise at first step as well.

Order	Item	File Name	Description	Date	Edit	Delete
-------	------	-----------	-------------	------	------	--------

Prev

Save

Next

Reviews/Revisions

Manuscript in Revision

[Edit \(revision\)](#) – 6단계 [Response note: 논문 수정에 따른 저자의견 입력](#)

1차 심사의견을 다시 한번 확인할 수 있으며, 각 심사위원의 심사의견에 대한 답변서(list of responses) 작성합니다.

나머지 단계는 최초 등록과 동일하며 수정이 완료 되어 제출 된 논문은 더 이상 수정할 수 없습니다.

STEP 1. Title and Abstract

STEP 2. Authors

STEP 3. File upload

STEP 4. PDF conversion

STEP 5. Cover Letter

STEP 6. Author's comment

STEP 7. Preview

STEP 8. Submit

Step 6. Author's comment

* Author's comment

Prev

Save

Next

Reviews/Revisions

Manuscript in Revision

[Edit \(revision\) – 제출 완료](#)

저자 수정 후 제출이 완료 된 논문은 Status 상태가 “Completed”로 변경되어 더 이상 수정 할 수 없으며 제목 클릭 후 상세보기 화면에서 제출 된 파일 및 저자 의견을 확인할 수 있습니다.

Manuscript in Revision					
Manuscript ID	Manuscript Title	Date Submitted	Date Decided	Status	Edit (revision)
02	Title Test [VIEW]	06-Oct-2014	06-Oct-2014	In first revision Completed	Minor revision

Title

Category of Submission

Manuscript ID

Temporary number

Title

Running title

New

M2 1.4.0002

20140002

Title Test

Running Title Test

Corresponding Author

E-mail

Name

Affiliation

Address

City

Tel

Cellular Phone

si6124@m2comm.co.kr

Yoonsang Cho

M2community

T

Seoul

+82-

+82-2-3420-1344

Country

Republic of Korea

Fax

+82-

Author Information

H2community, Seoul, Republic of Korea

Abstract & Cover Letter

Abstract

Keywords

Acknowledgment

Cover Letter & Additional Information

Abstract test

Keywords 1, Keywords 2, Keywords 3, Keywords 4, Keywords 5

Cover Letter Test

a. Research Grant

b. IRB approval

c. Conflict of Interest

No

No

No

Manuscript File

Original files

File Name

PDF File Name

File Designation

140002_1_00.docx

Title Page (With Author Details)

A_0002_2_00.docx

Manuscript file (No Author Details)

1st revision files

File Name

PDF File Name

File Designation

A_0001_1_11.docx

Title Page (With Author Details)

A_0001_2_11.docx

Manuscript file (No Author Details)

Review Result

1st

2nd

3rd

4th

5th

Review Result

Minor revision

Author's Opinion

1st

2nd

3rd

4th

5th

Author's Opinion

1st Author's Opinion

New Submission

Manuscripts Accepted

Copyright Transfer Agreement 업로드

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2. 친필 서명을 받은 후 jpg, pdf 파일로 업로드 합니다.
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